

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD

KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

Application Form

Instructions

1. The candidate must be a citizen of India.
2. A separate application form must be submitted for each post/item in the advertisement.
3. Persons in service may submit an advance copy of the application along with the application fee (as applicable) directly to the Secretary, ASRB so as to reach it on or before the closing date. **The application duly forwarded by the parent office/ employer must reach the Board within 30 days of the closing date, failing which the application would stand automatically rejected without notice.**
4. The candidate on deputation/foreign service should get his/her application forwarded from his/her parent office under intimation to office in which he/she is on deputation/foreign service.
5. The candidates should attach documents as specified in the application form.
6. With the application, a crossed Demand Draft of Rs. 500/- (valid for three months, with name and address of the candidate on its back) should be submitted, drawn in favour of the Secretary, ASRB, New Delhi payable at New Delhi. SC/ST/Women/PH candidates need not pay any fee.
7. SC/ST/PH candidates must attach self attested copy of relevant certificate issued by the competent authority.
8. Incomplete applications and applications not accompanied with the prescribed fee (unless exempted) are liable to be rejected.
9. Candidates applying from outside India should pay fee US \$50 through "SWIFT" in ASRB's account as detailed in the advertisement, with proof of same attached with each application on or before the closing date for receipt of applications.
10. Original documents in support of various claims should be produced at the time of interview.
11. The Board does not defray the travelling or other expenses of applicants/ candidates summoned for interview. It, however, contributes towards those expenses at a rate corresponding to the amount of the Second Class Mail Railway fare by the shortest route to the place of interview from the Railway Station nearest to the normal place of residence of the applicant/ candidate or from which he actually performs the journey, whichever, is nearer to the place of interview, and back to the same station or the amount of Railway fare actually incurred by the candidate whichever is less
12. A candidate must be in sound health. He/she must be prepared to undergo such medical examination and satisfy such medical authority as required.

13. Indian Council of Agricultural Research (ICAR) is an autonomous organization. The grant of leave, pay, advance, traveling and other allowances, and other service conditions, of officers and establishments in the service of the Council are regulated in accordance with the relevant rules/instructions issued by the ICAR/Government of India from time to time.
14. The decision of the Board (ASRB) with regard the eligibility or otherwise of any candidate based upon evaluation of the application and particulars/records submitted with the application by the candidate shall be final, and the Board will not enter any correspondence in this regard with the unsuccessful candidates.
15. Canvassing in any manner shall lead to disqualification.

Instructions for completion of Part-B

- A. The candidates are advised to carefully go through the details of Score Card and the “Information for the candidates” relevant to the post applied for.
- B. Part B of the application form should be filled up carefully as it is considered for evaluation and scoring.
- C. Each parameter mentioned in Part-B carries a certain weightage of marks. The Screening Committee will go through the application for evaluation. Hence, the candidates are instructed to fill them legibly or even type on separate sheets.
- D. **Any other information:** Include any significant contribution relevant to the post applied for or not covered elsewhere. In case of candidates dealing with work related to coordination/ facilitation, significant contributions can be given here for evaluation against other parameters explained above.
- E. Providing any false information or claim may render the candidate liable to action as deemed fit by the Board including disqualification of candidature.

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD
 KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

Certificate of Verification by the Employer

1. The entries made in the application of Dr./Sh./Smt./Km. for the post ofhave been verified and are correct.
2. There is no vigilance/disciplinary/criminal case pending against him/her.
3. Details of the Minor/Major penalties imposed during the last ten years, if any.
4. Certified that the work and conduct of Dr./Shri/Smt./Km. is above average for the last five years.

The gist of AAR/ACR gradings/ratings for the preceding five years is as follows:-

Year →					
Grading/Rating by Reporting Officer →					
Grading/Rating by Reviewing Officer →					

5. For the year ending (31. 12.), Dr has submitted Annual Immovable Property Return (AIPR) on Copy of his/her AIPR for the year ending is enclosed.

Office File/Ref No.

.....

Signature

Name

Designation with office seal

Office Seal

Date

1. In service candidate should get the above endorsement signed by his/her present forwarding authority.
2. Those applying under 'Alternate Qualification' should send the duly endorsed 'No Objection Certificate' (NOC) from their present employer.

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD
KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

Please affix your latest
passport size self attested
photograph

Application Form
(To be filled in by the candidate)

Name of the applicant		
Post applied for		
Advertisement No.		
Item No.		
Demand Draft No. & Date of Issue	Name of the Issuing Bank	Amount of fee remitted

(Signature of the candidate)

For Official Use Only

Date of receipt of the application

Checked by	Dealing Assistant	Section Officer

Remarks, if any

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD

KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

PART-A (TO BE FILLED IN DUPLICATE)

1	Name of the Candidate (in Block Letters) Surname-First name-Middle name.									
2	Gender (M for Male, F for Female)									
3	Date of birth (Day-Month-Year)									
4	Age as on closing date for receipt of applications in India (Years/Months/Days)									
5	Father's Name									
6	Designation of the candidate, if employed									
7	Name of the Parent Office/ Institution/ Organization, if employed.									
7(a)	If the candidate is on deputation/foreign service, indicate name of the office in which he/she is on deputation/foreign service.									
8	Actual place of posting									
9(a)	Full postal address for correspondence with pin code									
9(b)	Permanent address									
9(c)	Contact details	<table border="1"> <tr> <td>Mobile No.</td> <td></td> </tr> <tr> <td>Tel. No.</td> <td></td> </tr> <tr> <td>Fax No.</td> <td></td> </tr> <tr> <td>E-mail IDs</td> <td></td> </tr> </table>	Mobile No.		Tel. No.		Fax No.		E-mail IDs	
Mobile No.										
Tel. No.										
Fax No.										
E-mail IDs										
10	Do you belong to Agricultural Research Service (ARS) of ICAR? If so, state the discipline.									
11	Are you a citizen of India by birth/domicile?									
12	Category (SC/ST/OBC/General)									
13	Have you ever been convicted by a court of law for any offence? If so, give details thereof.									
14	Have you ever been punished or debarred from service of Govt. or other organizations/ICAR etc.? If so, details thereof.									
15	Whether any disciplinary/criminal case is pending against you? Has any major/minor penalty been imposed on you? If so, give details.									
16	If selected, are you prepared to accept the minimum initial pay offered? If not, state the lowest initial pay that you would accept.									
Signature of the candidate										
Date and Place										

AGRICULTURAL SCIENTISTS RECRUITMENT BOARD

KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

PART-A (TO BE FILLED IN DUPLICATE)

1	Name of the Candidate (in Block Letters) Surname-First name-Middle name.									
2	Gender (M for Male, F for Female)									
3	Date of birth (Day-Month-Year)									
4	Age as on closing date for receipt of applications in India (Years/Months/Days)									
5	Father's Name									
6	Designation of the candidate, if employed									
7	Name of the Parent Office/ Institution/ Organization, if employed.									
7(a)	If the candidate is on deputation/foreign service, indicate name of the office in which he/she is on deputation/foreign service.									
8	Actual place of posting									
9(a)	Full postal address for correspondence with pin code									
9(b)	Permanent address									
9(c)	Contact details	<table border="1"> <tr> <td>Mobile No.</td> <td></td> </tr> <tr> <td>Tel. No.</td> <td></td> </tr> <tr> <td>Fax No.</td> <td></td> </tr> <tr> <td>E-mail IDs</td> <td></td> </tr> </table>	Mobile No.		Tel. No.		Fax No.		E-mail IDs	
Mobile No.										
Tel. No.										
Fax No.										
E-mail IDs										
10	Do you belong to Agricultural Research Service (ARS) of ICAR? If so, state the discipline.									
11	Are you a citizen of India by birth/domicile?									
12	Category (SC/ST/OBC/General)									
13	Have you ever been convicted by a court of law for any offence? If so, give details thereof.									
14	Have you ever been punished or debarred from service of Govt. or other organizations/ICAR etc.? If so, details thereof.									
15	Whether any disciplinary/criminal case is pending against you? Has any major/minor penalty been imposed on you? If so, give details.									
16	If selected, are you prepared to accept the minimum initial pay offered? If not, state the lowest initial pay that you would accept.									
Signature of the candidate										
Date and Place										

PART-B**AGRICULTURAL SCIENTISTS RECRUITMENT BOARD**

KRISHI ANUSANDHAN BHAWAN-I, PUSA, NEW DELHI-110012

Please affix your latest
passport size self
attested photograph

Name		Date of Birth (Date/Month/Year)				Designation	
Age as on closing date in India [Year(s)/Month(s)/Day(s)]				Present Pay Scale/ Pay Band			
				Grade Pay/ Research Grade Pay			
				Basic Pay			
Post applied for				Discipline/Area of the applicant			
Please specify under which category of essential qualifications you have applied (Regular/Alternate/Eminent)							
Advt. No.				Item No.			

1. Academic Qualifications**1A.i. Academic Performance**

Level	Year of passing	Institute/ University	Subject(s) with major field	Class/ Division/ Grade/ Marks/ Percentage	For office use only
10+2					
Graduation					
Masters					
Ph.D.					
Other Qualifications (Relevant to the post applied for)					

1A.ii. Academic Performance Rewards		
Whether candidate is a recipient of the following?	Candidate's Response	For office use only
Marks from 60% to < 75% at the 10+2 level	Yes/No	
Marks \geq 75% at 10+2 level	Yes/No	
Marks from 60% to < 75% or OGP from 6.0/10 to <7.5/10 at the graduate level	Yes/No	
OGP \geq 7.5/10 or Marks \geq 75% at the Graduate level	Yes/No	
OGP \geq 8.0/10 or Marks \geq 80% at the Masters level	Yes/No	
OGP \geq 8.0/10 or Marks \geq 80% at the Ph. D. Level	Yes/No	
National Talent Scholarship/ ASPIRE/ Other such Scholarship	Yes/No	
Merit scholarship at UG level	Yes/No	
JRF at M.Sc. level/Merit scholarship in DUs	Yes/No	
SRF of ICAR/CSIR/JRF of UGC at the Ph.D. level or other national level fellowships or GATE upper 5%	Yes/No	
First position/ Gold Medal in the University at the Graduate level	Yes/No	
First position/ Gold Medal in the University at the Master's level	Yes/No	
Overseas Doctoral Fellowship or scholarship i.e. Commonwealth, DAAD etc.	Yes/No	
1B. Ph.D. Thesis Award		
Jawaharlal Nehru Award of the ICAR for best Ph.D. thesis	Yes/No	
Ph.D. Gold Medal/ Best thesis award at the university level	Yes/No	
1C. Overseas Post-Doctoral Fellowship/Associateship		
Overseas Post-Doctoral fellowship/associateship – of minimum 3 to less than 6 month's duration.	Yes/No	
Overseas Post-Doctoral fellowship/associateship – of 6 months or more duration.	Yes/No	

- Note:
1. Please enclose self-attested photocopies of (i) Date of Birth Certificate (ii) B.Sc./B.V.Sc./ B.E./ B.Tech. degree (iii) M.Sc./M.E./M.Tech. (iv) Ph.D. degree with date of completion.
 2. Provide evidence of Class/Division with appropriate conversion formula of the awarding University and other academic achievements listed above.

2. Experience in Relevant Field

2A.i. Essential qualifications advertised for the post (for other than Engineering Disciplines)

or

2A.ii. Essential qualifications advertised for the post (for Engineering Disciplines)

Prescribed Qualifications	Qualifications possessed by the candidate*	For office use only

2A.i. Desirable qualifications (for other than Engineering Disciplines)

or

2A.ii. Desirable qualifications (for Engineering Disciplines)

*Please clearly specify how the applicant fulfills the qualifications mentioned for the post.

2A.iii. Employment record (starting from the present position)

Designation	Pay Scale/ Pay Band with Grade Pay/Research Grade Pay	Major discipline of work experience	Nature of work	Organization	Institute	Place of posting	Period	
							From (DD/MM / YYYY)	To (DD/MM / YYYY)

Note: The above table may include the experience over and above for prescribed essential years stipulated as minimum qualifications.

2B. Experience over and above for prescribed essential years stipulated as minimum qualifications

Attributes	Candidate's response	For office use only
Additional number of years of service over and above the prescribed qualifications.		
Whether possess desirable qualifications as advertised?	Yes/No	
Number of completed years of post-doctoral experience within the country		

2C. Trainings attended (specify trainings attended only in the field of specialization outside the institute/ university)

Duration of training	Title of the training and name of the institution	Period		For office use only
		From (DD/MM/YYYY)	To (DD/MM/YYYY)	
10-20 days duration				
21 to 89 days duration				
3 months or more				

2D. Significant contributions (For the post of HOD and above)

Specify most significant contributions with matching output that establish claim for the post being applied for (in 5 bullet points).

Contribution	Matching output	For office use only

2E. Team work to inter-disciplinary approach (For the post of HOD and above)

Specify team work of inter-disciplinary approach (in 2 bullet points).

Work	Joint Inter-disciplinary/ Inter-Institutional publications (Indicate name of disciplines/ institutes)	For office use only

2F. Leadership attributes (for RMP posts only)

Attribute	Details	For office use only
Major R & D initiatives launched including those relating to IPR/ Patent/WTO etc.		
Inter institutional collaboration (National & International) developed		
Establishment of new Colleges/ Institutes		
New programs started		
Bringing recognition to the Institute either as individual or team		
Any other new initiative taken		

2G. Contributions in the area of Research Management (Only for DDG/ Director NI/ ND or equivalent posts)

Attribute	Detail	Amount (Rs. in lacs)/ Numbers	For office use only
External grant generated			
Planning & assistance in development of the disciplines			
Patents obtained by the institution under applicant's management			
Infrastructure created			
Research publications by scientists under applicant's management			
New initiatives for quality enhancement in research, education and extension			
Team work to interdisciplinary approach			

3. Service in Remote Areas/ Disadvantaged Areas (Difficult Areas)/ KVKs.

Note: To be filled in by those who have completed at least 3 years of continuous service in specified areas/ KVK

Designation	Name and location of remote area/ regional centre/ KVK	Period		For office use only
		From (DD/MM/YYYY)	To (DD/MM/YYYY)	

Note: Remote Areas/ Disadvantages Areas are being notified by ASRB/ICAR from time to time.

3.i Has the benefit of serving in remote areas ever been availed earlier for selection in ICAR?

3.ii If yes, details thereof to be given

4. Recognitions & Awards/ Special Attainments

4A. Recognitions & Awards

Category of Recognition/ Award	Item of Recognition/ Award	Year	Awarding organization (National/ International, Institutional/ Professional Society/Academy)	For office use only
Rafi Ahmad Kidwai/ Shanti Swaroop Bhatnagar award				
Fellowship of National Academies				
National awards (ICAR/ CSIR/ DST etc.)				
Young Scientist award/ Medal of National Academies/ ISCA				
Award by State Government/ National Institutes/ Universities/ Registered Professional Societies				

4B Special Attainments

Category of Special Attainment	Details of Special Attainment	Additional details/ Information	For office use only
Chairman/Member-Secretary of Scientific Committees, Member Task Forces and other Policy Making Bodies etc.			
Best Paper/ Poster award (Applicable only for the posts of SS & PS)			
Experience of working/ training in an International Organization/ Laboratory other than Post-Doctoral Fellow			
President/ Secretary of Registered Professional Societies/ Chief editor of NAAS rated journals			
Invited for Lecture/ Chairman of a Technical Session in International Conventions, Conferences, Symposia etc. or participated as member of an International delegation			

5. Teaching / Research / Extension	
Major function (Teaching/ Research/ Extension)	
Minor function (Teaching/ Research/ Extension)	

5A. Teaching				
5A.i. Courses taught (Not applicable for DDG/ Director NI/ ND or equivalent posts)				
Course Id & Course Title	Credit Hours	Credit load taken by applicant per year	Year	For office use only

5A.ii. Students Guided as Major advisor				
Name of Student	Degree	Year of award	Ph.D. thesis award at the University/ ICAR level (If any)	For office use only

5A.iii. External Examinership (Only for the post of Senior/ Principal Scientist)			
Type of examination (Paper setter, External examiner, Thesis evaluator, Viva-voce examiner). List only 4 such activities.	Institution	Year	For office use only

5A.iv. Lectures delivered in Summer/Winter Schools, Refresher courses, Symposia, Conference etc.

Type of program	Program name	No. of lectures delivered	Whether published in proceedings? (Yes/No)	For office use only
Summer/ Winter schools, Refresher courses, Training programs (for the posts upto ADG/Director)				
Conference/ Symposia (for the post of Senior/ Principal Scientist)				

5A.v. Capacity building training programs organized as Course Director (For the post of HOD and above)

Type of program	Name of the program organized	Sponsoring agency	Year	Period		For office use only
				From (DD/MM/YYYY)	To (DD/MM/YYYY)	

5A.vi. Seminar/ Symposium organized as Chairman/Organizing Secretary/ Convener (Applicable only for HOD / Director or equivalent posts)

Type of program	Name of the program organized	Sponsoring agency	Year	Period		For office use only
				From (DD/MM/YYYY)	To (DD/MM/YYYY)	

5A.vii. New courses developed/ reforms in education (Only for DDG/ Director NI/ ND or Equivalent posts)

Category	Title	University	Year	Impact	For office use only
New Courses/ Teaching programs developed					
Major reforms on quality of education improvement					

5B. Research					
5B.i. Research Projects (Not applicable for DDG/ Director NI/ ND or equivalent posts)					
Title of the project	Level of association (PI/Co-PI)	Period		Sponsoring organization	For office use only
		From (DD/MM/YYYY)	To (DD/MM/YYYY)		

5B.ii. Research Findings / Achievements			
List major research achievements in bullet form each supported by corresponding research publication.			
Achievement	Supporting research publication (Journal details)		For office use only

5B.iii. Research contributions supported by documentary evidence (Patents commercialized/ Variety released, Animal breeds developed, Traits identified, Product/ process/technology developed, Package of practices developed etc.)				
Category of achievement	Title	Year	Additional information, if any	For office use only

5B.iv. Research publications with citation index of 15 or more supported by documentary evidence (For the posts of HOD and above)		
Publications	Citation index number	For office use only

5C. Extension**5C.i. Technology application, demonstration and adoption**

Activity	Outcome / Impact	For office use only

5C.ii. Extension approaches for technology dissemination

Activity	Program details	Salient achievement / outcome	For office use only

5C.iii. Capacity development and collaborative program

Type of program	Program details	Co-ordination /associate	For office use only

5D. Minor Function Details (Teaching/ Research/ Extension)

For any of the teaching, research or extension as the Minor Function, the award of marks will be granted as narrated and distributed for Major Function. The aggregate thus obtained will be divided by 2 to compute marks for the Minor Function.

5E. Externally Funded Projects

Title of the project	Level of Association (PI/CoPI/Associate)	Period		Value of the project (Rs. in lacs)	Sponsoring agency	For office use only
		From (DD/MM/YYYY)	To (DD/MM/YYYY)			

6. Publications**6A. Applicable to Researchers & Teachers other than Social Scientists****6A.i. Publications (Refereed Journals) (For other than Social Scientists). List 10 best papers for SS, 16 for PS, 20 for HOD and 30 for RMPs.**

Note: Research papers published in refereed journals will be considered for allocation of scores according to NAAS Journal rating applicable from 01.01.2016.

Authors, Year of publication, Title of the paper	Journal Name, Volume and Page No.	NAAS Journal Id	NAAS Rating	For office use only

Note: No Score will be given if references are incomplete

6A.ii. Other publications (For other than Social Scientists)

Category of publication	Name of publication	Authors	Year and Number of pages	Publisher	For office use only
Practical / Training Manual/ Books/ Monographs					
Book Chapters / Policy Papers/ Economic Reviews					
Popular Articles/ Bulletins/ Short Communications					
Papers in Proceedings					

6B. Applicable to Social Scientists and Scientists working in KVKs**6B.i. Publications (Refereed Journals) (For Social Scientists and Scientists working in KVKs). List 10 best papers for SS, 12 for PS, 15 for HOD and 20 for RMPs.**

Note: Research papers published in refereed journals will be considered for allocation of score according to NAAS Journal rating applicable from 01.01.2016.

Authors, Year of publication, Title of the paper	Journal Name, Volume and Page No.	NAAS Journal Id	NAAS Rating	For office use only

Note: No Score will be given if references are incomplete

6B.ii. Other publications (For Social Scientists and Scientists working in KVKs)					
Categories of publications	Title of publication	Authorship	Year and Number of pages	Publisher	For office use only
Practical/ Training Manual/ Books/ Monographs					
Book chapters/ Policy papers/ Economic reviews					
Popular Articles/ Short Communications					
Electronic Media Coverage, Articles in Newspapers and Magazines					
Extension Bulletins					
IT Material for Technology Transfer/Human Resource Development					
Papers in Proceedings					

7. Institution building / Service functions / Resource generation**7A.i. Institution building at Institute level**

Item	Details of Activity	Level of Involvement	Amount (Rs. in lacs)	For office use only

Note: Options for the field “Item”: New facility, New laboratory, Innovations introduced, Farm/ Farm machinery, Common facilities, etc.

7A.ii. Activities at the Council’s level (Only for DDG/ Director NI/ ND or Equivalent posts, if applicable)

Item	Details of activity	Level of involvement	Amount (Rs. in lacs) (if applicable)	Period		For office use only
				From (DD/MM/YYYY)	To (DD/MM/YYYY)	
Plan/ EFC document developed						
Schemes managed at the National Level						
Specific contribution in bringing significant changes						
New HRD programs developed						

7B. Service functions

Category of service functions	Details of services provided	Period		For office use only
		From (DD/MM/YYYY)	To (DD/MM/YYYY)	
Services provided as In-charge of utility sections				
Services provided in PME cell				
Services provided for miscellaneous tasks				
External R&D Linkages developed.				

Note: Applicants are advised to see the details of service functions under each category in the relevant score card for the post before filling up the application form.

7C. Resource generation				
Category of activities	Description of activities	Year	Amount (Rs. in lacs)	For office use only
Technologies Commercialized/ Consultancy				
Contract Research				

Note: The claim for Resource Generation should be supported with documentary proof.
Sale of farm produce does not qualify for resource generation.

8. RMP Experience (Only applicable for DDG/ Director NI/ ND or Equivalent posts)					
8A. RMP Experience - over and above prescribed period					
Post held	Period		Number of years	RMP experience over and above prescribed period for assessment (Total number of years – 3 years)	For office use only
	From (DD/MM/YYYY)	To (DD/MM/YYYY)			

8B. RMP Experience - Institutional Recognition / MOU signed		
Item	Achievement/ Impact/ Award	For office use only
Institutional recognition received		
MOU signed and public private partnership developed		

9. Details of posts applied during last 3 years including the current advertisement.

S. No.	Name of the post	Advt. No.	Item No.	Whether called for interview (Yes/No)

I hereby declare that the statements made in the application (Part-A & Part-B) are true.

Date and Place

Candidate's Signature